

Return to:
 MunichExpo Veranstaltungs GmbH
 Zamdorfer Str. 100
 81667 München
 Germany
 Phone: +49 (89) 322 991-0
 Fax: +49 (89) 322 991-19
 materialica@munichexpo.de

For passing on to and
 invoicing by one of Mu-
 nichExpo Veranstaltungs
 GmbH's contractors

Mobile Cranes and Lifting Vehicles/ Storage of Goods

10.1

Closing date: 6 weeks before the start of the official set-up.

Exhibitor

Street/ P.O.Box

Country, Town, Postcode

Event	
Date	
Hall Stand no,	Open-air grounds Block
Contact	
Phone with area code and ext. Fax with area code and ext.	
e-Mail	

Please pass on our order to the official forwarding agent of MunichExpo Veranstaltungs GmbH designated below:

Schenker Deutschland AG
 Messegelände, Tor 21
 81829 München, Germany
 Phone (+49 89) 9 49-2 43 00
 Fax (+49 89) 9 49-2 43 39
 www.schenkerfairs.com
 fairs.muenchen@schenger.com

Kühne & Nagel (AG & Co.)
 Messegelände, Tor 21
 81829 München, Germany
 Phone (+49 89) 9 49-2 44 00
 Fax (+49 89) 9 49-2 44 09
 www.kuehne-nagel.com
 exposervice.muenchen@kuehne-nagel.com

We require the following lifting devices as marked for the indicated lifting weights for loading/unloading or installing/dismantling our exhibits and exhibition objects:

		Max. unit weight	Date of use	Starting time of use	Duration of use
Fork lift truck	Carrying power _____tonnes				
Mobile Crane	Carrying power _____tonnes				
Other					

The official forwarding agents have the sole right of forwarding freight on the exhibition site. This applies in particular to the use of fork lift trucks and mobile cranes.

We are aware that we must expect considerable delay and higher costs for stand construction/dismantling if application for delivery/collection is submitted late.

Storage of goods/ products

	Collection date	Time	Number of packages/ m ³
Empties (see explanations on page 2)			
Full goods (see explanations on page 2)			

- I am an entrepreneur within the meaning of UStG (Law on Value-added Tax) /
 My VAT ID No is as follows: _____
- I am not an entrepreneur within the meaning of UStG.

We are familiar with the conditions of the official forwarding agents and carriers of empties set out on page 2.

Place, date

Company stamp and legally binding signature of exhibitor

Conditions of the official forwarding agents and carriers of empties

a) The German General Conditions for Forwarders (ADSp) (latest version) shall apply for all orders to the official trade fair forwarding agents. The forwarding rates for trade fairs and exhibitions are available from the official forwarding agents listed and will be sent on request. German law shall prevail. Place of jurisdiction shall be Munich. When ordering cranes and fork lift trucks it must be noted that the trade fair forwarding agents only assume liability within the scope of the ADSp. Exhibitors are therefore strongly advised to take out transport and installation insurance.

The exhibitor shall have sole liability for all damage and consequential damage resulting from the incorrect specification of weights (individual weights).

b) After award of the order, the official forwarding agents can in urgent

cases act according to their discretion, while safeguarding the interests of the exhibitor, if there is no representative of the exhibitor on the stand. This shall also apply in the case of use of the cranes and fork lift trucks. This unordered work must be paid for in exceptional cases according to the forwarding rates if the intervention was necessary in the interest of the goods.

c) The liability of the official trade fair forwarding agents shall end with the placing of the exhibition goods in the exhibitor's stand even if the exhibitor or his representative is not present. In the case of return transport this shall not commence until the goods are actually collected from the stand even if the shipping documents have been issued previously at the

office of the official forwarding agent. Storage will be undertaken by the official forwarding agent only if specially ordered and against payment.

d) Invoices are payable net in cash within five days of receipt of the invoice. Since the invoices are usually for cash payment this payment deadline must be observed without fail. The official forwarding agents are entitled to collect payment of expenses and charges during the trade fair, at least in the form of payment on account.

Explanations

1. Only packages that are actually empty can be designated and charged as **empties**. Packaging material must be made available on the stand, of suitable type for transport and if necessary bundled together. The price applies only for empties.

No liability is accepted for full goods left with empties.

2. All empties/packaging must be marked with the address of the company, hall and stand number, otherwise correct return cannot be guaranteed.

3. The use of lifting vehicles and rental cranes is permitted only in connection with the official trade fair forwarding agents. In special cases, an additional agreement with Messe München, Technical Exhibition Services Division is necessary.

4. The information on page 1 of this form is absolutely essential for proper processing of your order. Please fill this in carefully.

5. Separate order by fax is required if the above mentioned lifting devices are to be used on several days.

Prices for fork lift trucks and mobile cranes on request from the official forwarding agents.

Delivery of goods consignments

When you address goods consignments for delivery to your stand, we would ask you to include the following data on the consignment and/or inform your forwarding agent of the data concerned:

- Name of the event
- Hall (designation of hall: A or B or C and number of Hall (1-6)) or in case of outdoor exhibition area (designation: F and block number (5-13))
- Stand number of your exhibition stand
- Name of exhibitor
- Messegelände /Willy-Brandt-Allee, 81829 München, Germany

Please note that MunichExpo Veranstaltungs GmbH staff will not accept receipt of goods consignments intended for exhibition stands/third parties. This may only occur via the exhibitor himself or staff authorised by the exhibitor for this purpose. To this end, forwarding agents approved by Messe München offer the following services:

- Acceptance of receipt and storage of goods consignments until such time as the staff setting up the stand arrive
- Delivery service to the stand
- Storage of empty packaging and delivery of same for stand dismantling purposes

Further information on the services provided by the forwarding agents approved by Messe München are detailed on page 1 of 2 of this service form.

We advise our exhibitors not to deposit goods consignments in the halls or outdoor exhibition area unsecured during the set-up/dismantling periods. Security staff can be ordered via Service Form 9.1 if required.